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| **PROJECT NAME:** |  | | |
| **STUDENT NAME:** |  | | |
| **STUDENT ID:** |  | **WEEK #(& dates covered):** |  |

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| **1.TASKS ACHIEVED DURING THE LAST WEEK** | **TIME SPENT** |
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|  |  |
| **TOTAL WEEKLY TIME SPENT** |  |
| **2.TASKS TO COME** | **EXPECTED COMPLETION** |
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|  |  |
| **3.ISSUES/PROBLEMS** |  |
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